

MUNICIPAL YEAR 2017/2018 REPORT NO.

MEETING TITLE AND DATE:

OSC – 6th September 2017
EMT -15 August 2017
Cabinet -13 September 2017
Council -19 September 2017

Agenda - Part: 1

Item:

Subject:

SCRUTINY WORK PROGRAMME 2017/18

WARDS: None Specific

Cabinet Member consulted: Cllr Georgiou

REPORT OF:

Overview & Scrutiny Committee

Contact officer and telephone number:

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1. EXECUTIVE SUMMARY

- 1.1 This report and Appendix 1 & 2 sets out the Scrutiny work programmes and workstreams for 2017/18 for the Council's Overview & Scrutiny Committee (OSC), Health Standing Panel and Crime Standing Panel.
- 1.2 The Council's Constitution requires that the work programme proposed by OSC is adopted by Council on the recommendation of the Overview & Scrutiny Committee, following consultation with the Cabinet and the Executive Management Team (EMT).

2. RECOMMENDATIONS

- 2.1 Cabinet is being invited to comment on the Overview & Scrutiny Committee proposed work programme and workstreams for 2017/18, prior to approval by Council.

3. BACKGROUND

- 3.1 The Overview and Scrutiny Committee sets its own work programme for the year, taking into consideration wider consultation with Cabinet, EMT, and stakeholders.

- 3.2 OSC consists of one overarching Overview & Scrutiny Committee, 2 Standing Panels on Health and Crime, with an OSC Chair and 5 members, 4 majority and 2 opposition. Each member of the committee will lead on a workstream, or Standing Panel, therefore there will be up to 4 workstreams operating at any one time, with the option of an additional workstream if the Chair decides to lead on an area.
- 3.3 Workstreams, being task and finish groups, vary in their duration with some being more condensed than others. Therefore, to enable a wider span of effective coverage in each municipal year, subject to support resource capacity, OSC has an ongoing 'waiting list' of pre-agreed additional topics or themes ready to replace workstreams once they have been fully concluded. This provides continuity and ensures that a forward plan is in place from the start of and for the whole of the forthcoming year.

4.0 Overview & Scrutiny Committee

- 4.1 OSC met on the 25 May 2017 and agreed the work programme and workstreams for 2017/18. The OSC work programme and the Crime and Health standing panel workstreams are shown in Appendix 1. The agreed workstreams are shown in Appendix 2.
- 4.2 Membership of the workstreams will be agreed with the OSC leads and party whips, allocating non-executive councillors to the workstreams who have expressed an interest in undertaking scrutiny in those areas. Membership of the workstreams is cross party and will reflect political proportionality. However membership numbers can be flexible on the workstreams, and once the workstream has finished, the membership is disbanded.

5.0 Engagement

- 5.1 The Protocol to engage and involve Directors, Chairs of Boards, statutory bodies and other key stakeholders was previously agreed by EMT. Therefore EMT is consulted, and the Scrutiny work programme will be an item for information on the agenda for the Health & Wellbeing board and the Safer and Stronger Communities Board. In addition, the work programmes will be sent to key stakeholders such as Health, the Police, CCG, and EVA.
- 5.2 Cabinet is asked to note that before beginning its work, each workstream will agree a scope for the review including:
- Terms of reference
 - Desired outcomes
 - Key stakeholders
 - Training/information required for members to prepare for the review
 - Timescale for the review
 - Resources required (member and officer)
 - Co-optees

6. COMMENTS FROM EMT

- 6.1 EMT noted the Scrutiny work programme and agreed that in addition to the items that were listed, there should be an item on fire safety following the Grenfell Tower fire. It was agreed that major reports should go through Scrutiny and a process for this would be considered.

7. REASONS FOR RECOMMENDATIONS

To comply with the requirements of the Council's Constitution, as the workprogramme has to be formally adopted by Council. In addition, scrutiny is essential to good governance, and enables the voice and concerns of residents and communities to be heard, and provides positive challenge and accountability.

8. ALTERNATIVE OPTIONS CONSIDERED

No other options have been considered as the Overview & Scrutiny Committee is required, under the Council's Constitution, to present an annual scrutiny work programme to Council for adoption.

9. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

9.1 Financial Implications

There are no financial implications associated with the recommendations in this report however, should any costs be incurred in undertaking the Scrutiny work programme this is expected to be contained within existing budgeted resources.

9.2 Legal Implications

The recommendations within this report for adoption of the annual Scrutiny Workstream Programme are lawful and will help support the Council in meeting its statutory obligations for effective overview and scrutiny.

The Council has statutory duties within an existing legal framework to make arrangements for scrutiny of its decisions and service delivery and the areas of crime and health, which are covered within these recommendations.

The setting of the annual Scrutiny Workstream Programme is a matter for the Council, following consultation with directors, members and key stakeholders within an agreed protocol. These requirements are set out in the Council's Constitution.

The Council should consider its ongoing duties under the Equality Act to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation; and advance equality of opportunity between people who share

a protected characteristic and those who do not and consider how its decisions will contribute towards meeting these duties.

9.3 Key Risks

There are no key risks associated with this report. Any risks relating to individual scrutiny workstreams will be identified and assessed through the scoping process.

10 IMPACT ON COUNCIL PRIORITIES

10.1 Fairness for All

OSC will monitor the scrutiny work programme to ensure that it addresses issues affecting a wide range of Enfield residents and that services provided are fair and equitable.

10.2 Growth & Sustainability

As part of the approach towards scrutiny, reviews will consider issues relating to sustainability.

10.3 Strong Communities

OSC will ensure that the work programme continues to include active participation from residents and that reviews contribute to building strong communities.

11. EQUALITIES IMPACT IMPLICATIONS

Equalities impact assessments relating to individual scrutiny workstreams and their recommendations will be assessed through the scrutiny process.

12. PERFORMANCE MANAGEMENT IMPLICATIONS

OSC will monitor the work programme and ensure that review recommendations are acted on and implemented by departments.

13 PUBLIC HEALTH IMPLICATIONS

There are no direct public health implications of this report, but rather what happens as a result of scrutiny.

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OSC WORK PROGRAMME 2017/18

WORK	Lead Officer	25 May - planning session	11 July- joint with Crime	25 July	6 Sept	*12th Oct	8 Nov- joint with Health	18 Jan	22 Feb	*13 March	11 April
Date papers to be with Scrutiny Team		-	30th June	14th July	28th August	2nd Oct	30th Oct	8th Jan	12th Feb		30th March
Specific Topics											
Meridian Water	Peter George					Report					
Knife Crime (Joint meeting with Crime Scrutiny)	Andrea Clemons/ Paul Sutton		Report							Update from Crime Panel	
Delayed Transfer of Care (Joint meeting with Health Panel)							Report				
Retail in Town Centres						Report					
Planning Enforcement									Report		
Chief Executive and Leader – LBE Strategic Overview										Report	
Air Quality							Report				
Contract Compliance										Report	
Pre-decision Scrutiny					Housing Allocations Policy						
Standing Items											

WORK	Lead Officer	25 May - planning session	11 July-joint with Crime	25 July	6 Sept	*12 th Oct	8 Nov-joint with Health	18 Jan	22 Feb	*13 March	11 April
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Children's and Young People's Issues	Tony Theodoulou			Adoption Regionalisation	Monitoring items: Fostering/Adoption/IRO/LADO reports Annual LSCB Report			Adoption Reg. Business Case	School Places Education Attainment SEND	Troubled Families	Homeless 16/17 yr olds
Monitoring/update											
Budget Meeting	James Rolfe							Budget meeting			
Equalities & Diversity	Ilhan Basharan								Report		
Annual Corporate Complaints									Report		
CE Task Group	Grant Landon			Update							
Quarterly Performance	Joanne Stacey										
Safe Guarding Annual report-Adult Services	Marion Harrington & Sharon Burgess										Report
Work Programme											
Setting the Overview &	Claire Johnson			Agree Work							

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Date papers to be with Scrutiny Team		-	30 th June	14 th July	28 th August	2 nd Oct	30 th Oct	8 th Jan	12 th Feb		30 th March
Scrutiny Annual Work Programme 2017/18				Programme							
Selection of New Workstreams for 2017/18 and 2018/19	Claire Johnson	Review and Approve Workstreams 17/18									Consider New workstreams 18/19
Workstreams Update (standing and time-limited)	Claire Johnson										
Scrutiny Workstream Reports											
Agenda Planning	Andy Ellis										

Note: Provisional call-in dates:- 20th June, 10th August, 14th September, 9th November, 7th December, 21st December, 8th February, 13th and 29th March, 5th and 19th April.*12th October, and 13th March were originally provisional call-in dates but will now be used for business meetings. Any call-ins received will take precedence at these meetings.

CRIME STANDING WORKSTREAM: WORK PROGRAMME 2017/2018

WORK Programme	Lead Officer	Tuesday 4 July (Work Planning)	Monday, 30 Oct	Thursday, 11 Jan	Thursday, 22 Mar
Deadline for sending papers to Scrutiny Team		N/A	19th October	2nd January	13 March
Panel Work Programme 2017/18 – To consider the Panel work programme	Sue O’Connell	Agree work programme			
Standing Items					
SSCB Partnership Plan & Strategic Priorities – To review the development of the Plan and strategic priorities for 2018 – 19.	Andrea Clemons/ Sue O’Connell		Verbal update		Progress Update –
SSCB Performance Management – provide a monitoring overview on performance of SSCB	Andrea Clemons/ Sue O’Connell		Monitoring Update	Monitoring Update	Monitoring Update
Update on Police numbers	Supt Tony Kelly / Sue O’Connell		Update	Update	Update
Briefings, Monitoring & Updates:					
Changes to the policing model for London	Supt Tony Kelly/ Sue O’Connell		Report		
Knife Crime	Andrea Clemons/ sue O’Connell				Report
Prevent- looking at radicalisation	Andrea Clemons/ Sue O’Connell			Report	
ASB- kerb crawling	Andrea Clemons/ Sue O’Connell			Report	
Cannabis- open smoking on streets	Andrea Clemons/ Sue O’Connell				Report

CAPE's- looking at operation across the borough	Supt Tony Kelly/ Sue O'Connell		Report		
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HEALTH STANDING SCRUTINY WORKSTREAM: WORK PROGRAMME 2017/2018

Work Programme	Lead Officer	Wednesday 18th October 2017	Thursday 16 th January 2018	Wednesday 15th March 2018
		6th October	5th January	5th March
Annual Items				
Agree Annual Work Programme 2017/18	Andy Ellis	To agree		
NHS Trust Quality Accounts B&CF(RF), NMUH, BEHMHT, (in liaison with NCL JHOSC)	Trust Reps			
Monitoring Items				
Adherence to Evidence Based Medicine – results of consultation	Graham McDougall CCG			
Paediatric assessment Unit – performance update	Graham McDougall CCG			
Commissioning Intentions 18/19 - CCG and Public Health	Graham McDougall -CCG/ Tessa Lindfield – Director of Public Health			
Integrated Models of Care	Graham McDougall CCG			
Public Health Prevention Strategies/ Inequalities	Tessa Lindfield – Director of Public Health			
Chase Farm Redevelopment –progress report	Andrew Panniker- Royal Free			

Work Programme	Lead Officer	Wednesday 18th October 2017	Thursday 16th January 2018	Wednesday 15th March 2018
Deadline for sending papers to Scrutiny Team		6th October	5th January	5th March
Acute Adult Mental Health Pathway – The Crisis Cafe	Graham McDougall CCG			
Substance Misuse and DAAT Performance	Tessa Lindfield – Director of Public Health			
GP Access in Enfield	NHS England			

Appendix 2

Workstreams agreed for 2017/18

- **Human Trafficking/ Modern Slavery**
 - Lead Member: Mike Rye. Membership: Chris Bond, Pat Ekechi, Elaine Hayward, Jansev Jemal and Mary Maguire. Support Officer: Andy Ellis
- **Transport Connectivity**
 - Lead Member: Nneka Keazor. Membership: Chris Bond, Mary Maguire, Erin Celebi, Peter Fallart and one more member- tbc. Support Officer: Susan O'Connell
- **Primary School Exclusions**
 - Lead Member: Guney Dogan. Membership: Dinah Barry, Mary Maguire and 3 more members tbc. Support Officer: Susan O'Connell